



SEASONAL SALES

Temporary Use Permit Application

Community Development Department ♦ 1525 Broadway, P.O. Box 128 ♦ Longview, WA 98632 ♦ 360.442.5086/Fax 360.442.5953

SITE LOCATION INFORMATION

Site Address	Zone District:	Parcel #:
--------------	----------------	-----------

TEMPORARY BUSINESS INFORMATION (Please print)

Business Name	Doing Business As
Mailing Address	City/State/Zip
Daytime Phone	Cell/Alternate Phone
City Business License #	
Applicant/Contact Person	Email Address
Mailing Address	City/State/Zip
Daytime Phone	Cell/Alternate Phone

SEASONAL SALES INFORMATION

Type of Seasonal Sales <input type="checkbox"/> Produce <input type="checkbox"/> Trees <input type="checkbox"/> Pumpkins <input type="checkbox"/> Flowers <input type="checkbox"/> Other _____	
Detailed Use Description – Provide hours of operation, location, and parking info.	
Are any impacts to public streets, sidewalks, driveways, or rights-of-way anticipated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Two required site plans submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No

OPERATIONS

Start Date	End Date	Has permit fee been paid? <input type="checkbox"/> Yes <input type="checkbox"/> No
Date Applied	Date of vacation (site must be clean and completely cleared)	
Number of existing parking spaces	Proposed parking spaces to be used during temporary use	
I hereby certify that I have read and examined this application and know the same to be true, accurate and complete under penalty of perjury by the laws of the State of Washington.		
Signature	Print Name	Date

PROPERTY OWNER INFORMATION (Please print and use pen)

Property Owner	Daytime Phone	
Mailing Address	City/State/Zip	
By my signature I am giving my permission for the applicant to place his/her business on my property per LMC chapter 19.41. I understand, as the property owner that I may be subject to enforcement action if the applicant is not in compliance with City Ordinances.		
Signature of Property Owner	Printed Name	Date

Seasonal Sales Temporary Use Requirements

From Longview Municipal Code Section 19.41

Purpose and application

Temporary uses are characterized by their short term or seasonal nature and by the fact that permanent improvements are not made to the site. For the purposes of this chapter, temporary uses are seasonal sales such as tree sales for celebrations in November and December, pumpkin sales for celebrations in October or November, flower sales for Mother's Day in May and produce stands during growing seasons between May 1 and November 1. Fireworks stands are not regulated under this chapter; see LMC Chapter 18.10. This Chapter is applicable to the C-1, C-2, C-3, C-4, D-C, RC and RF-1 zoning districts.

Temporary Use Permit:

- These types of uses occur only during the local growing season or during the time leading up to the celebration.
- The use shall not occur at any one site more than 90 days in any one calendar year. No more than one temporary use can be at a site at one time. Any one vender represents one use.
- The City's Community Development Director or his/her designee, ("Director") shall approve, approve with conditions or deny a temporary use permit based on findings that all of the criteria are satisfied as follows:
 1. The use is permitted in the underlying land use district and does not violate any conditions of approval for the property (e.g., prior development permit approval).
 2. The applicant has proof of the property owner's permission to place the use on his/her property.
 3. No parking will be utilized by customers and employees of the temporary use business that is needed by the property owner to meet their minimum parking requirement under Chapter 19.78 – Off-street Parking and Loading unless otherwise approved by the Director.
 4. The use provides adequate vision clearance and shall not obstruct pedestrian access on public streets.
 5. Ingress and egress are safe and adequate when combined with the other uses of the property.
 6. The use does not create adverse off-site impacts including vehicle traffic, noise, odors, vibrations, glare or lights that affect an adjoining use in a manner in which other uses allowed outright in the district do not affect the adjoining use.
 7. The temporary use shall not be on public right-of-way.
 8. The temporary use must conform to setbacks of the zone where it is located.
 9. No temporary use shall utilize any handicap parking stalls.
 10. Only one on-site temporary non-illuminated sign (e.g. sandwich board or A-frame sign) is allowed per street frontage. The temporary sign(s) size shall have no more than two (2) faces with each face no larger twelve (12) square feet in size. The sign(s) must be completely removed from street and neighboring properties view during off-hours and out-of-season times. No off-site signs are allowed and the temporary sign(s) shall not be placed on street rights-of-way. In addition, banners, advertising flags, streamers or clusters of pennants, balloons and other temporary signage placed outside are prohibited.