



Community Development Dept.
1525 Broadway, P.O. Box 128
Longview, WA 98632
Phone: 360.442.5086/Fax

Sign Permit Application

(Failure to provide complete information may delay permit processing)

Site Address: _____

Date: _____

Occupant: _____

Phone: _____

Property Owner: _____

Phone: _____

Contractor: _____

Phone: _____

Contractor's L&I License #: _____

Exp. Date: _____

Longview Business License #: _____

Electrical Contractor &L&I License # _____

Exp. Date: _____

Longview Business License #: _____

Contact Person's E-mail Address: _____

Contact's Phone: _____

	<u>Sign #1</u>	<u>Sign #2</u>	<u>Sign #3</u>
Type of Sign (free standing, flush wall mount, perpendicular wall mount, etc.)	_____	_____	_____
Horizontal Dimension	_____	_____	_____
Vertical Dimension	_____	_____	_____
Thickness	_____	_____	_____
Weight	_____	_____	_____
Height of Sign From Grade To Highest Point	_____	_____	_____
Height to Bottom of Sign Above Public Sidewalk	_____	_____	_____
Height to Top of Sign Above Public Sidewalk	_____	_____	_____
Projection Beyond Property Line	_____	_____	_____
Material (metal, fiberglass, plastic, etc.)	_____	_____	_____
\$ Valuation	_____	_____	_____
Type of Illumination (neon tubing, incandescent, fluorescent, etc.)	_____	_____	_____

Do you want electrical permit(s) included? Yes _____ No _____

Is site on private property adjacent to a State highway? Yes _____ No _____

If yes, approval for your sign project is required from the Washington State Department of Transportation and must be provided to our department at the time of submittal. Contact the Outdoor Advertising Representative at the Washington State Department of Transportation at (360) 905-2262 for the necessary information.

A site plan, drawings showing sign details, and diagrams showing exact location(s) of sign(s) to be mounted to structure(s) are also required to be submitted as part of the application packet.

SIGNED: _____ PRINTED NAME: _____

TITLE: _____ PHONE: _____