

Special Revenue Funds

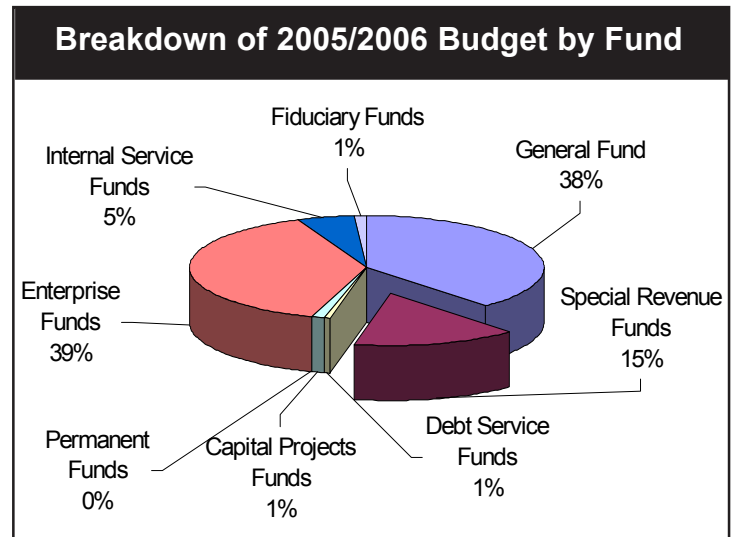
TOPIC	PAGE
Special Revenue Funds	124
Arterial Street Fund	125
Downtown Parking Fund	126
Housing and Urban Development Fund (H.U.D.)	127
HOME Fund	128
Community Development Block Grant Entitlement Fund	129
Criminal Justice Assistance Fund	130
Office Equipment Reserve Fund	134
Tourism Special Revenue Fund	136
Parks and Recreation Memorial Trust Fund	137

Special Revenue Funds

Special Revenue Funds

Special Revenue Funds are established to account for the proceeds of specific revenue sources or to finance specific activities as required by law or administrative regulations. Their revenues are segregated into individual funds to ensure that expenditures are made exclusively for qualified purposes. Special revenue-classified funds are created by local ordinance and are often mandated under State statutes.

- ◆ The **Arterial Street Fund** is supported by the State's one-half cent gas tax and is used for major street construction.
- ◆ Resources from and costs of providing parking in the city's central business district are reported in the **Downtown Parking Fund**.
- ◆ The **Home Investment Partnership Program (HOME Fund)** was established to strengthen the ability to provide lower-income housing, and to expand the capacity of non-profit housing providers.
- ◆ The **Housing and Urban Development Fund** accounts for projects associated with the Community Development Block Grant Program.
- ◆ The **Community Development Block Grant Fund** was created to develop viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities principally for low- and moderate- income persons.
- ◆ The **Criminal Justice Assistance Fund** is a tax and grant supported fund used for law enforcement programs.
- ◆ The **Office Equipment Reserve Fund** is supported by the City's operating funds and provides departments with technological resources.
- ◆ The **Tourism Fund** is a State tax-supported fund used for promoting tourism, which may include the building or leasing of stadiums and/or convention centers.
- ◆ The **Parks & Recreation Memorial Trust Fund** was established upon the receipt of a bequest intended for improvements and upkeep of Lake Sacajawea.



Revenue Summary

FUND SUMMARY		Arterial Street Fund							
Special Revenue Fund Title	Department Head Responsible	Total Revenues	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
Arterial Street	Jeff Cameron	By Source	2003	2004	2005	Variance	2006	Variance	Budget
Beginning Fund Balance	\$525,000	Taxes	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
2005/2006 Expected Revenue	\$5,480,520	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$313,020	Intergovernmental	\$1,176,536	\$1,195,000	\$2,406,770	101.4%	\$3,071,750	27.6%	\$5,478,520
Total 2005/2006 Revenue	\$5,793,540	Charges for Services	\$5,550	\$500	\$0	-100.0%	\$0	0.0%	\$0
2005/2006 Expected Expenditures	\$5,793,540	Fines & Forfeits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$0	Miscellaneous	\$6,389	\$10,000	\$1,000	-90.0%	\$1,000	0.0%	\$2,000
Total 2005/2006 Expenditures	\$5,793,540	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Estimated Ending Fund Balance	\$211,980	Other Financing Sources	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Beg Resources Req to Balance	\$0	\$77,850	\$220,750	183.6%	\$92,270	-58.2%	\$313,020
		TOTAL REVENUES	\$1,188,475	\$1,283,350	\$2,628,520	104.8%	\$3,165,020	20.4%	\$5,793,540

Expenditure Summary

FUND SUMMARY		Arterial Street Fund						
Total Expenditures	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006	
By Object	2003	2004	2005	Variance	2006	Variance	Budget	
Cont to End Fund Balance	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Salaries & Wages	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Personnel Benefits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Supplies	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Other Services & Charges	\$39,015	\$16,500	\$37,170	125.3%	\$24,670	-33.6%	\$61,840	
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Capital Outlay	\$1,233,976	\$1,210,000	\$2,535,000	109.5%	\$3,084,000	21.7%	\$5,619,000	
Debt Service	\$56,270	\$56,850	\$56,350	-0.9%	\$56,350	0.0%	\$112,700	
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
TOTAL EXPENDITURES	\$1,329,261	\$1,283,350	\$2,628,520	104.8%	\$3,165,020	20.4%	\$5,793,540	

Special Revenue Funds

Revenue Summary

FUND SUMMARY		Downtown Parking Fund							
Special Revenue Fund Title	Department Head Responsible								
Downtown Parking	Alex Perez								
Beginning Fund Balance	\$250,000	Total Revenues	Actual 2003	Budget 2004	Budget 2005	Percent Variance	Budget 2006	Percent Variance	2005-2006 Budget
2005/2006 Expected Revenue	\$227,400	Taxes	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$52,930	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Revenue	\$280,330	Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
2005/2006 Expected Expenditures	\$280,330	Charges for Services	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$0	Fines & Forfeits	\$101,820	\$70,000	\$68,000	-2.9%	\$70,000	2.9%	\$138,000
Total 2005/2006 Expenditures	\$280,330	Miscellaneous	\$48,281	\$49,000	\$44,200	-9.8%	\$45,200	2.3%	\$89,400
Estimated Ending Fund Balance	\$197,070	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Other Financing Sources	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Beg Resources Req to Balance	\$0	\$19,700	\$24,490	24.3%	\$28,440	16.1%	\$52,930
		TOTAL REVENUES	\$150,101	\$138,700	\$136,690	-1.4%	\$143,640	5.1%	\$280,330

Expenditure Summary

Downtown Parking Fund							
Total Expenditures By Object	Actual 2003	Budget 2004	Budget 2005	Percent Variance	Budget 2006	Percent Variance	2005-2006 Budget
Cont to End Fund Balance	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Salaries & Wages	\$68,547	\$87,330	\$83,750	-4.1%	\$87,510	4.5%	\$171,260
Personnel Benefits	\$21,440	\$29,310	\$30,150	2.9%	\$33,170	10.0%	\$63,320
Supplies	\$3,465	\$3,120	\$3,080	-1.3%	\$3,120	1.3%	\$6,200
Other Services & Charges	\$13,272	\$14,860	\$15,630	5.2%	\$15,760	0.8%	\$31,390
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Capital Outlay	\$0	\$4,080	\$4,080	0.0%	\$4,080	0.0%	\$8,160
Debt Service	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
TOTAL EXPENDITURES	\$106,724	\$138,700	\$136,690	-1.4%	\$143,640	5.1%	\$280,330

Program Descriptions - Initiatives - Performance Measures

Parking Enforcement \$280,330

The Parking Enforcement unit is primarily responsible for enforcing parking laws in the downtown area of Longview.

Initiatives/Activities) (The letter in the first column refers to its related performance measure below)

- A Enforce parking laws
- B Collect parking revenue
- C Issue parking permits

Performance Measures

A Parking citations issued	<u>2003 Actual</u>	<u>2004 Target</u>	<u>2005 Target</u>	<u>2006 Target</u>
B Outstanding fines unpaid	2,600	2,500	2,500	2,400
Parking Permits issued	\$2,800	\$2,650	\$2,500	\$2,400C
	310	325	340	345

TOTAL FOR ALL PROGRAMS \$280,330

Revenue Summary

FUND SUMMARY		Housing and Urban Development (H.U.D) Fund							
Special Revenue Fund Title	Department Head Responsible Ed Ivey	Total Revenues	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
Housing and Urban Development (H.U.D.)		By Source	2003	2004	2005	Variance	2006	Variance	Budget
Beginning Fund Balance	\$1,650,000	Taxes	\$833,723	\$412,500	\$169,110	-59.0%	\$236,970	40.1%	\$406,080
2005/2006 Expected Revenue	\$4,138,180	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$476,800	Intergovernmental	\$27,400	\$25,000	\$25,000	0.0%	\$25,000	0.0%	\$50,000
Total 2005/2006 Revenue	\$4,614,980	Charges for Services	\$51,489	\$0	\$50,000	0.0%	\$50,000	0.0%	\$100,000
2005/2006 Expected Expenditures	\$4,614,980	Fines & Forfeits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$0	Miscellaneous	\$42,359	\$42,900	\$32,300	-24.7%	\$29,800	-7.7%	\$62,100
Total 2005/2006 Expenditures	\$4,614,980	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Estimated Ending Fund Balance	\$1,173,200	Other Financing Sources	\$10,000	\$1,760,000	\$1,760,000	0.0%	\$1,760,000	0.0%	\$3,520,000
		Beg Resources Req to Balance	\$0	\$142,140	\$327,840	130.6%	\$148,960	-54.6%	\$476,800
		TOTAL REVENUES	\$964,971	\$2,382,540	\$2,364,250	-0.8%	\$2,250,730	-4.8%	\$4,614,980

Expenditure Summary

Housing and Urban Development (H.U.D) Fund							
Total Expenditures	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
By Object	2003	2004	2005	Variance	2006	Variance	Budget
Cont to End Fund Balance	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Salaries & Wages	\$56,556	\$0	\$58,860	0.0%	\$59,980	1.9%	\$118,840
Personnel Benefits	\$21,873	\$0	\$23,950	0.0%	\$24,880	3.9%	\$48,830
Supplies	\$6,519	\$5,750	\$9,650	67.8%	\$9,750	1.0%	\$19,400
Other Services & Charges	\$162,649	\$211,350	\$177,490	-16.0%	\$178,580	0.6%	\$356,070
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Capital Outlay	\$0	\$1,250,000	\$1,000,000	-20.0%	\$1,000,000	0.0%	\$2,000,000
Debt Service	\$957,985	\$915,440	\$1,094,300	19.5%	\$977,540	-10.7%	\$2,071,840
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
TOTAL EXPENDITURES	\$1,205,582	\$2,382,540	\$2,364,250	-0.8%	\$2,250,730	-4.8%	\$4,614,980

Special Revenue Funds

Revenue Summary

FUND SUMMARY		HOME Fund							
Special Revenue Fund Title HOME Fund	Department Head Responsible Bob Gregory	Total Revenues	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
Beginning Fund Balance	\$0	By Source	2003	2004	2005	Variance	2006	Variance	Budget
2005/2006 Expected Revenue	\$1,000,000	Taxes	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$0	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Revenue	\$1,000,000	Intergovernmental	\$481,602	\$550,000	\$449,500	-18.3%	\$549,500	22.2%	\$999,000
2005/2006 Expected Expenditures	\$1,000,000	Charges for Services	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$0	Fines & Forfeits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Expenditures	\$1,000,000	Miscellaneous	\$612	\$0	\$500	0.0%	\$500	0.0%	\$1,000
Estimated Ending Fund Balance	\$0	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Other Financing Sources	\$788	\$0	\$0	0.0%	\$0	0.0%	\$0
		Beg Resources Req to Balance	\$0	\$150,000	\$0	-100.0%	\$0	0.0%	\$0
		TOTAL REVENUES	\$483,002	\$700,000	\$450,000	-35.7%	\$550,000	22.2%	\$1,000,000

Expenditure Summary

HOME Fund							
Total Expenditures	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
By Object	2003	2004	2005	Variance	2006	Variance	Budget
Cont to End Fund Balance	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Salaries & Wages	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Personnel Benefits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Supplies	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Other Services & Charges	\$482,959	\$700,000	\$450,000	-35.7%	\$550,000	22.2%	\$1,000,000
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Capital Outlay	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Debt Service	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
TOTAL EXPENDITURES	\$482,959	\$700,000	\$450,000	-35.7%	\$550,000	22.2%	\$1,000,000

Revenue Summary

FUND SUMMARY		Community Development Block Grant Entitlement Fund							
Special Revenue Fund Title	Department Head Responsible	Total Revenues	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
CDBG Entitlement	Ed Ivey	By Source	2003	2004	2005	Variance	2006	Variance	Budget
Beginning Fund Balance	\$0	Taxes	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
2005/2006 Expected Revenue	\$950,000	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$0	Intergovernmental	\$0	\$0	\$475,000	0.0%	\$475,000	0.0%	\$950,000
Total 2005/2006 Revenue	\$950,000	Charges for Services	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
2005/2006 Expected Expenditures	\$950,000	Fines & Forfeits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$0	Miscellaneous	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Expenditures	\$950,000	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Estimated Ending Fund Balance	\$0	Other Financing Sources	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Beg Resources Req to Balance	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		TOTAL REVENUES	\$0	\$0	\$475,000	0.0%	\$475,000	0.0%	\$950,000

Expenditure Summary

Community Development Block Grant Entitlement Fund							
Total Expenditures	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
By Object	2003	2004	2005	Variance	2006	Variance	Budget
Cont to End Fund Balance	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Salaries & Wages	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Personnel Benefits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Supplies	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Other Services & Charges	\$0	\$0	\$475,000	0.0%	\$475,000	0.0%	\$950,000
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Capital Outlay	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Debt Service	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
TOTAL EXPENDITURES	\$0	\$0	\$475,000	0.0%	\$475,000	0.0%	\$950,000

Special Revenue Funds

Revenue Summary

FUND SUMMARY		Criminal Justice Assistance Fund							
Special Revenue Fund Title Criminal Justice Assistance	Department Head Responsible Alex Perez	Total Revenues	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
Beginning Fund Balance	\$601,760	By Source	2003	2004	2005	Variance	2006	Variance	Budget
2005/2006 Expected Revenue	\$823,560	Taxes	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$601,760	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Revenue	\$1,425,320	Intergovernmental	\$481,584	\$209,780	\$432,980	106.4%	\$337,580	-22.0%	\$770,560
2005/2006 Expected Expenditures	\$1,425,320	Charges for Services	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$0	Fines & Forfeits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Expenditures	\$1,425,320	Miscellaneous	\$19,892	\$22,500	\$26,750	18.9%	\$26,250	-1.9%	\$53,000
Estimated Ending Fund Balance	\$0	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Other Financing Sources	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Beg Resources Req to Balance	\$0	\$451,190	\$290,020	-35.7%	\$311,740	7.5%	\$601,760
		TOTAL REVENUES	\$501,476	\$683,470	\$749,750	9.7%	\$675,570	-9.9%	\$1,425,320

Expenditure Summary

Criminal Justice Assistance Fund							
Total Expenditures	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
By Object	2003	2004	2005	Variance	2006	Variance	Budget
Cont to End Fund Balance	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Salaries & Wages	\$412,293	\$457,040	\$441,540	-3.4%	\$455,850	3.2%	\$897,390
Personnel Benefits	\$123,609	\$142,110	\$129,370	-9.0%	\$140,670	8.7%	\$270,040
Supplies	\$11,991	\$9,610	\$9,020	-6.1%	\$6,360	-29.5%	\$15,380
Other Services & Charges	\$135,254	\$74,710	\$156,820	109.9%	\$67,690	-56.8%	\$224,510
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Capital Outlay	\$0	\$0	\$13,000	0.0%	\$5,000	-61.5%	\$18,000
Debt Service	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
TOTAL EXPENDITURES	\$683,147	\$683,470	\$749,750	9.7%	\$675,570	-9.9%	\$1,425,320

Program Descriptions - Initiatives - Performance Measures

Street Crimes Unit **\$617,840**

Street Crimes Unit (SCU) is currently staffed with four commissioned officers (one Sergeant and three officers). Three of the officers are funded from the Criminal Justice Assistance fund and the remaining officer is funded from the General Fund. Street Crimes officers work plain clothes and sometimes undercover to identify and arrest drug dealers and users. SCU is responsible for special investigations that have included weapon violations, fencing, and child pornography. SCU works on joint investigations with the Cowlitz-Wahkiakum Narcotics Task Force to target, arrest and prosecute high-level drug dealers. SCU also assists the patrol division with drug investigations, the Criminal Investigations Unit with surveillance and search warrants, and any other division in the department as needed. SCU is spearheading the Firearm & Drug Repeat Offender List, a Federal Program that targets repeat firearm and drug offenders. They work in collaboration with the DEA and ATF on these federal cases. This program also provides for monies to purchase a replacement undercover vehicle.

Street Crimes Unit - continued

Initiatives/Activities *(The letter in the first column refers to its related performance measure below)*

- A Conduct drug investigations
- B Arrest drug dealers and users
- C Serve search warrants
- D Work joint investigations and or assist the Cowlitz-Wahkiakum Narcotics Task Force
- E Seize evidence and assets
- F Special investigations
- G Assist outside agencies including DEA, ATF and other Federal and State law enforcement drug units

Performance Measures	2003 Actual	2004 Target	2005 Target	2006 Target
B Felony drug arrests	69	65	75	75
F Special investigations	6	4	4	4
E Drugs seized (in grams)*	1,200 g	1,700 g	2,000g	2,000g
B Other felony arrests	15	25	25	25
B Total misdemeanor arrests	15	40	40	40

**Drugs include marijuana, meth, cocaine, heroin & prescription*

School Officer Program..... \$357,720

Two officers are assigned to Longview schools in an effort to prevent violence and crime within our schools. These officers educate students on drug awareness and act as a liaison between the schools and law enforcement. The officers spend most of their time in the high schools and middle schools. They respond to calls at the schools and partner with the school administration to identify ways to improve safety in the schools. Longview School District compensates the City through an intergovernmental fund transfer of approximately \$69,000 of the costs of this program. Other grant funding for this position includes Local Law Enforcement Block Grant (LLEBG) of \$12,000 and a Community Trade and Economic Development Grant for \$25,000.

Initiatives/Activities *(The letter in the first column refers to its related performance measure below)*

- A Respond to calls at Longview schools
- B Educate students and staff about drugs, health and the law
- C Collaborate with school administration to reduce drug and alcohol abuse
- D Advise school staff and administration on safety related matters

Performance Measures	2003 Actual	2004 Target	2005 Target	2006 Target
A Responses to calls at the schools during school hours		100%	100%	100%
B Education classes taught		9	9	9
C Staff meetings with school staff		10	10	10

Community Policing..... \$227,310

The satellite office located in the Highlands neighborhood is a part of the City’s community policing efforts. Satellite office expenses are split between the Criminal Justice Assistance (CJA) fund and the police general fund. A third Community Service Officer (CSO) is assigned to the satellite office and those activities are included in the CJA budget worksheets. The satellite office CSO is responsible for crime prevention, coordinating Block Watch, and managing volunteers. A portion of the Crime Analyst position is funded out of this program also. The Crime Analyst is responsible for providing crime data, trends and analysis to the all units in the police department as well

Special Revenue Funds

Community Policing - continued

as providing information to the public upon request. The Crime Analyst is also the LPD system administrator for the Spillman Records system. In addition, the Crime Analyst provides technical/computer support to the entire department.

Initiatives/Activities *(The letter in the first column refers to its related performance measure below)*

- A Start and support Block Watch groups
- B Conduct community activities on crime prevention
- C Staff the Satellite Office with volunteers
- D Fulfill crime analysis requests by LPD employees (call studies, maps, photo montages, retrieve jail phone records)
- E Provide crime analysis reports to citizens upon request
- F Provide technical support to department employees (computer/MDT support, Spillman support, database design) (CA)
- G Create crime maps
- H Maintain department web page (Crime Analyst)
- I Train employees on new software (Crime Analyst)

	2003	2004	2005	2006
Performance Measures	<u>Actual</u>	<u>Target</u>	<u>Target</u>	<u>Target</u>
A Active Block Watch groups	13	100	105	110
B Community presentations given	40	45	50	50
B People addressed in presentations	900	1,000	1,100	1,200
B Partnerships with local organizations	70	75	80	80
C Volunteer hours	1,750	2,000	2,500	3,000
E Crime Analysis & technology requests by LPD employees	NA	2,450	2,450	2,450
F Crime Analysis and information requests by citizens	NA	735	735	735
G Crime maps created by Crime Analyst	200	210	220	230

Drug Free Communities Grant \$99,930

The Drug Free Communities grant is a coalition of local entities working together to reduce substance abuse among youth and eventually adults in the Highlands and 33rd and Dorothy neighborhoods.

Initiatives/Activities *(The letter in the first column refers to its related performance measure below)*

- A Coordinate community outreach activities with a focus on drug awareness education and prevention
- B Expand the strengthening families programs
- C Expand the walking school bus project
- D Collect baseline data to use for evaluation purposes
- E Participate on the Cowlitz Meth Action Team

	2003	2004	2005	2006
Performance Measures	<u>Actual</u>	<u>Target</u>	<u>Target</u>	<u>Target</u>
ALLReduce the use of alcohol (10th graders surveyed)	32%		<32%	<32%
ALLReduce the use of marijuana (10th graders surveyed)	19%		<19%	<19%
ALLReduce the use of methamphetamines (10th graders surveyed)	2%		<2%	<2%

Juvenile Accountability Incentive Block Grant..... \$50,520

The Juvenile Accountability Incentive Block Grant (JAIBG) funds a portion (35%) of the Crime Analyst’s salary to create an information sharing network between law enforcement, schools and social service agencies to share information on serious habitual juvenile offenders.

Initiatives/Activities *(The letter in the first column refers to its related performance measure below)*

- A Create a database to contain information about serious habitual juvenile offenders
- B Create criteria for selection of juveniles into database
- C Increase size of gang file as selection process is initiated
- D Share information in database between school, social service agencies and police

Performance Measures	2003	2004	2005	2006
	Actual	Target	Target	Target
C Number of gang offenders in database	40	100	100	100
A Number of juveniles in database	7	10	10	10
D Number of hits to the website by participating agencies	0	300	300	300

Investigation Expense \$32,000

Funds seized by the police department are restricted for use of drug enforcement related expenses. Therefore, these funds are used for the purchase of equipment and supplies used in the enforcement of drug laws.

Emergency Support Shelter \$20,000

Longview Police Department receives an annual grant from the Department of Community, Trade and Economic Development (CTED). A portion of that grant must be used for “Domestic Violence Reduction Programs or Counseling.” Therefore, Longview Police passes that portion of the grant through to the Emergency Support Shelter for domestic violence reduction programs and counseling.

Bullet Proof Vest Grant \$10,000

Longview Police Department is awarded a federal grant annually which pays for 50% of all ballistic vests purchased for law enforcement officers.

Police Property Confiscations..... \$10,000

Police property auctions generate revenue that is to be used for the storage and disposal of property and evidence. Therefore, the revenue to be generated from police property auctions is used for the purchase of equipment and supplies to store property and evidence.

TOTAL FOR ALL PROGRAMS \$1,425,320

Special Revenue Funds

Revenue Summary

FUND SUMMARY		Office Equipment Reserve Fund							
Special Revenue Fund Title	Department Head Responsible	Total Revenues	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
Office Equipment Reserve	Judy Jones	By Source	2003	2004	2005	Variance	2006	Variance	Budget
Beginning Fund Balance	\$475,000	Taxes	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
2005/2006 Expected Revenue	\$1,524,410	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$230,000	Intergovernmental	\$0	\$5,000	\$5,000	0.0%	\$5,000	0.0%	\$10,000
Total 2005/2006 Revenue	\$1,754,410	Charges for Services	\$21,137	\$22,550	\$20,200	-10.4%	\$20,200	0.0%	\$40,400
2005/2006 Expected Expenditures	\$1,654,410	Fines & Forfeits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$100,000	Miscellaneous	\$3,765	\$500	\$2,720	444.0%	\$2,720	0.0%	\$5,440
Total 2005/2006 Expenditures	\$1,754,410	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Estimated Ending Fund Balance	\$345,000	Other Financing Sources	\$716,232	\$726,150	\$684,840	-5.7%	\$783,730	14.4%	\$1,468,570
		Beg Resources Req to Balance	\$0	\$0	\$230,000	0.0%	\$0	-100.0%	\$230,000
		TOTAL REVENUES	\$741,134	\$754,200	\$942,760	25.0%	\$811,650	-13.9%	\$1,754,410

Expenditure Summary

Office Equipment Reserve Fund							
Total Expenditures	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
By Object	2003	2004	2005	Variance	2006	Variance	Budget
Cont to End Fund Balance	\$0	\$145,620	\$0	-100.0%	\$100,000	0.0%	\$100,000
Salaries & Wages	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Personnel Benefits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Supplies	\$279,976	\$77,500	\$294,750	280.3%	\$276,180	-6.3%	\$570,930
Other Services & Charges	\$135,366	\$236,080	\$126,000	-46.6%	\$126,000	0.0%	\$252,000
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Capital Outlay	\$346,370	\$295,000	\$415,930	41.0%	\$203,390	-51.1%	\$619,320
Debt Service	\$106,654	\$0	\$106,080	0.0%	\$106,080	0.0%	\$212,160
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
TOTAL EXPENDITURES	\$868,366	\$754,200	\$942,760	25.0%	\$811,650	-13.9%	\$1,754,410

Program Descriptions - Initiatives - Performance Measures

Equipment Replacement \$488,070

This program is for funding for replacement of all desktop hardware/software, laptops, printers, peripherals, telephone hardware/software, network hardware/software, servers and operating systems.

Infrastructure Support \$270,680

This program is for the infrastructure support (network, internet service provider, fiber) for the City of Longview.

Projects \$528,540

This program is for development and implementation of projects for e-government and other services for the City of Longview.

Bond Payment \$212,160

This program is for bond payment for the City’s Telecommunications Upgrade Project.

Software Support \$166,960

This program is for software support (enterprise license fees) for desktops, servers, and the network.

R&D \$88,000

Research and development of new hardware and software.

TOTAL FOR ALL PROGRAMS \$1,754,410

Special Revenue Funds

Revenue Summary

FUND SUMMARY		Tourism Special Revenue Fund							
Special Revenue Fund Title	Department Head Responsible	Total Revenues	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
Tourism Special Revenue	Ed Ivey	By Source	2003	2004	2005	Variance	2006	Variance	Budget
Beginning Fund Balance	\$3,000	Taxes	\$22,532	\$21,200	\$22,500	6.1%	\$23,000	2.2%	\$45,500
2005/2006 Expected Revenue	\$45,500	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$3,000	Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Revenue	\$48,500	Charges for Services	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
2005/2006 Expected Expenditures	\$42,500	Fines & Forfeits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$6,000	Miscellaneous	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Expenditures	\$48,500	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Estimated Ending Fund Balance	\$0	Other Financing Sources	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Beg Resources Req to Balance	\$0	\$0	\$3,000	0.0%	\$0	-100.0%	\$3,000
		TOTAL REVENUES	\$22,532	\$21,200	\$25,500	20.3%	\$23,000	-9.8%	\$48,500

Expenditure Summary

Tourism Special Revenue Fund							
Total Expenditures	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
By Object	2003	2004	2005	Variance	2006	Variance	Budget
Cont to End Fund Balance	\$0	\$0	\$0	0.0%	\$6,000	0.0%	\$6,000
Salaries & Wages	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Personnel Benefits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Supplies	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Other Services & Charges	\$22,203	\$21,200	\$25,500	20.3%	\$17,000	-33.3%	\$42,500
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Capital Outlay	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Debt Service	\$10,500	\$0	\$0	0.0%	\$0	0.0%	\$0
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
TOTAL EXPENDITURES	\$32,703	\$21,200	\$25,500	20.3%	\$23,000	-9.8%	\$48,500

Revenue Summary

FUND SUMMARY		Parks and Recreation Memorial Trust Fund							
Special Revenue Fund Title Park and Recreation Memorial Trust	Department Head Responsible Rich Bemm	Total Revenues	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006
Beginning Fund Balance	\$600,000	By Source	2003	2004	2005	Variance	2006	Variance	Budget
2005/2006 Expected Revenue	\$0	Taxes	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Beginning Cash Required for Operations	\$600,000	Licenses & Permits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Revenue	\$600,000	Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
2005/2006 Expected Expenditures	\$600,000	Charges for Services	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Contribution to Ending Fund Balance	\$0	Fines & Forfeits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
Total 2005/2006 Expenditures	\$600,000	Miscellaneous	\$8,404	\$0	\$0	0.0%	\$0	0.0%	\$0
Estimated Ending Fund Balance	\$0	Non-Revenues	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Other Financing Sources	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0
		Beg Resources Req to Balance	\$0	\$0	\$600,000	0.0%	\$0	-100.0%	\$600,000
		TOTAL REVENUES	\$8,404	\$0	\$600,000	0.0%	\$0	-100.0%	\$600,000

Expenditure Summary

Parks and Recreation Memorial Trust Fund								
Total Expenditures	Actual	Budget	Budget	Percent	Budget	Percent	2005-2006	
By Object	2003	2004	2005	Variance	2006	Variance	Budget	
Cont to End Fund Balance	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Salaries & Wages	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Personnel Benefits	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Supplies	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Other Services & Charges	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Intergovernmental	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Capital Outlay	\$0	\$0	\$600,000	0.0%	\$0	-100.0%	\$600,000	
Debt Service	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
Interfund Transfers	\$0	\$0	\$0	0.0%	\$0	0.0%	\$0	
TOTAL EXPENDITURES	\$0	\$0	\$600,000	0.0%	\$0	-100.0%	\$600,000	

