Code Compliance – Fine Adjustment Application

APPLICATION FOR WAIVER, REDUCTION OR REIMBURSEMENT OF FINE IMPOSED FOR PROPERTY MAINTENANCE VIOLATIONS OF THE LONGVIEW MUNICIPAL CODE

APPLICANT: Complete and return this form to: Waivers, Reductions and Reimbursements, Community Development Department, City of Longview, P.O. BOX 128, Longview, WA 98632. Or you may FAX it to 360-442-5953. (Please call 360-442-5093 to confirm that your application has been received).

The City of Longview's Municipal Code allows for the Waivers, Reductions and Reimbursements of fines imposed in a Notice and Order or Stop Work Order as an incentive in achieving voluntary compliance with its codes and regulations. A fine waiver, reduction and/or reimbursement may be available in cases where a property owner has successfully resolved the violation(s) identified as existing on their property within the predefined criteria.

A property owner, or their authorized agent, must submit a completed an application in order to determine Waiver, Reduction and/or Reimbursements eligibility. They must also provide an explanation, additional information, and/or the supporting documentation that may be relevant. The property owner or agent will be notified in writing about the application results.

The undersigned hereby submits this application for waiver, reduction and/or reimbursement of fine imposed in the Notice and Order, unfulfilled Voluntary Compliance Agreement or Stop Work Order pursuant to Section 1.33 of the Longview Municipal Code.

Code Compliance Case No. _____ Notice date _____

Property Address _____

Property Owner _____

The amount of the fine as set forth in the Notice is $ _____ (See paragraph "C" of the Notice). Amount requested…

    ☐ Waived $ _____
    ☐ Reduced $ _____
    ☐ Reimbursed $ _____

The undersigned hereby request that the required fine amount described above be waived, reduced and/or reimbursed for the following reasons:

_____
_____
_____
_____

_____
_____
_____

_____   _____
Date   Signature

Mailing Address: _____
                                _____
Telephone: _____
Alternate Phone: _____

Note: *This application must be received by the City of Longview Code Compliance Office not later than thirty (30) days from the date of the Notice and Order, Stop Work Order or VCA. You will be notified in writing of the result of this application for Waivers, Reductions and Reimbursements of the fine which will not be sooner than 10 days and not later than 20 days from the date of such application. The determination on qualification of this application will be conducted by the Building Official or designee. Call 360-442-5093 or 442-5223 for more information.*

- DO NOT WRITE BELOW THIS LINE -

REVIEWED BY: _____   DECISION DATE: _____

❑   APPLICATION ACCEPTED. FINE WAIVED.

❑   APPLICATION ACCEPTED. FINE REDUCED TO $ _____

❑   APPLICATION DENIED. TOTAL AMOUNT DUE. SEE COMMENTS.

Comments:

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