

Appendix

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Appendix

City Personnel

The following pages provide tables of information regarding City of Longview employees including:

- 1) Description of the five types of City employees;
- 2) Five-year history of the total number of full-time employees; and
- 3) Listing of Regular "A" and "B" budgeted positions for 2021/2022.

Employee Types

Regular Full Time (Type "A") - A regular full-time employee is an employee who is employed 40 hours per week in a classified Council-approved and budgeted position. This employee is paid based on a monthly rate. They are eligible for holiday, vacation, and sick leave accrual, and eligible to participate in the City's medical/dental/life plan.

Regular Full Time/Part Time (Type "B") - A regular full-time/part-time employee is a percentage employee in a classified Council-approved and budgeted position. Type "B" employees are assigned regularly scheduled shifts on a year-round basis. This employee is paid a monthly rate of the position's wage classification based on a percentage of the number of hours scheduled to work. They are eligible for holiday, vacation, and sick leave accrual and eligible to participate in the City's medical/dental/life plan. (The benefits they are eligible for are pro-rated based on the number of hours they are scheduled to work.)

Part Time (Type "P") - A part-time employee is an employee who is employed less than 40 hours per week and is assigned work on a year round basis. This employee is paid an hourly rate for hours worked. They are not eligible for benefits other than state and federal mandated benefits (including PERS if the position they have been selected to fill has been determined to be a PERS eligible position).

Seasonal/Temporary (Type "S") - A seasonal/temporary employee may work part time or full time for unspecified hours on irregular shifts. Seasonal/temporary employees are on a stand by/on call basis or are needed seasonally. This employee is paid an hourly rate for hours worked. They are not eligible for benefits other than state and federal mandated benefits (including PERS if the position they have been selected to fill has been determined to be a PERS eligible position).

Five -year Regular/Full-Time Employee History

	2018	2019	2020	2021	2022
Legislative	0.75	0.75	0.75	0.75	0.75
Exec/Legal	6.43	6.65	6.65	7.55	7.55
Finance	10.43	11.05	11.05	10.50	10.50
Human Resources	3.30	3.30	3.30	3.30	3.30
Info. Technology	10.80	9.30	9.30	8.80	8.80
Police	70.53	73.35	73.35	73.35	73.35
Fire	49.00	52.00	52.00	53.00	53.00
Traffic	6.00	6.00	6.00	6.05	6.05
Street	9.50	9.50	9.50	9.45	9.45
Engineeimg	9.20	9.30	9.30	9.30	9.30
Comm & Econ. Dev.	7.75	6.75	6.75	6.75	6.75
Library	17.00	15.00	15.00	15.00	15.00
Recreation	7.05	8.05	8.05	7.30	7.30
Parks	11.70	11.80	11.80	11.35	11.35
Water	18.73	19.56	19.56	20.33	20.33
Sewer	15.87	16.70	16.70	16.48	16.48
Filter Plant	3.91	3.91	3.91	3.91	3.91
Sanitary/Recycling	3.48	3.65	3.65	3.43	3.43
Stormwater Utility	21.10	24.58	24.58	27.55	27.55
Transit	25.18	27.65	27.65	32.03	32.03
Golf	2.00	2.00	2.00	3.00	3.00
Equip. Rental	6.40	6.65	6.65	6.60	6.60
Facility Maint.	3.60	3.35	3.35	3.40	3.40
Fire Pension	0.50	0.50	0.50	0.25	0.25
Downtown Parking	0.65	0.65	0.65	0.65	0.65
Insurance Res.	2.45	2.45	2.45	2.95	2.95
Econ Dev Fund	1.25	1.00	1.00	0.00	0.00
Public Safety	0.83	0.00	0.00	0.00	0.00
Totals	325.38	335.45	335.45	343.03	343.03

Prior Years Employee History (Full-Time Positions Only)

1968-219	1979-312	1990-279	2001-295	2012-285
1969-232	1980-333	1991-257	2002-291	2013-293
1970-245	1981-308	1992-258	2003-290	2014-293
1971-258	1982-310	1993-255	2004-288	2015-312
1972-274	1983-297	1994-258	2005-286	2016-313
1973-269	1984-299	1995-263	2006-288	2017-325
1974-267	1985-303	1996-269	2007-300	2018-325
1975-277	1986-299	1997-270	2008-300	2019-335
1976-289	1987-289	1998-281	2009-302	2020-335
1977-312	1988-277	1999-304	2010-300	2021-343
1978-305	1989-277	2000-294	2011-286	2020-343

Appendix

Regular "A" & "B" Positions Budgeted for 2021/2022

Position Title	2021	2022	Classification
Legislative			
Executive Assistant	0.50	0.50	12
Administrative Assistant	0.25	0.25	32
<i>Total Legislative</i>	0.75	0.75	
Executive			
City Manager	0.30	0.30	91
Executive Assistant	0.50	0.50	12
Administrative Assistant	0.25	0.25	32
City Clerk	0.25	0.25	10
Deputy City Clerk	0.75	0.75	14
<i>Total Executive/Legal</i>	2.05	2.05	
Finance			
Administrative Services Director	0.50	0.50	1
Fiscal (Accounting) Manager	1.00	1.00	8
Fiscal Analyst (Accountant)	2.00	2.00	12
Finance Office Supervisor	1.00	1.00	11
Fiscal/Utility Support Assistant	4.00	4.00	44
Fiscal/Utility Support Technician	1.00	1.00	44
Waterworks Technician	1.00	1.00	54
<i>Total Finance</i>	10.50	10.50	
Human Resources			
Human Resources Director	0.80	0.80	3
Human Resources Specialist	1.50	1.50	12
Human Resources Technician	1.00	1.00	33
<i>Total Human Resources</i>	3.30	3.30	
Legal			
City Attorney	1.00	1.00	1
Assistant City Attorney	2.00	2.00	9
Assistant City Attorney I	1.00	1.00	7
Legal Technician/Public Records Assistant	0.50	0.50	32
Legal Technician	1.00	1.00	34
<i>Total Legal</i>	5.50	5.50	
Information Technology			
Administrative Services Director	0.50	0.50	1
IT Analyst	6.50	6.50	10
IT Specialist	1.00	1.00	50
IT Technician	0.80	0.80	53
<i>Total Information Technology</i>	8.80	8.80	

Position Title		2021	2022	Classification
Police*				
	Chief	1.00	1.00	1
	Captain	2.00	2.00	3
	Sergeant	8.00	8.00	81
	Police Officer	46.00	46.00	85
	Corporal	4.00	4.00	87
	Administrative Manager	0.85	0.85	8
	Fiscal Specialist	0.50	0.50	a11
	Administrative Assistant	1.00	1.00	a33
	Police Services Technician	2.00	2.00	a33
	Office Assistant	4.00	4.00	a34
	Police Services Assistant	0.50	0.50	a34
	Civilian Investigator	1.00	1.00	a11
	Information Technology Specialist	1.00	1.00	a11
	Police Services Technician	1.00	1.00	a54
	Legal Technician/Public Records Assistant	0.50	0.50	32
	<i>Total Police</i>	73.35	73.35	
Fire				
	Chief	1.00	1.00	1
	Fire Marshal	1.00	1.00	21
	Battalion Chief	4.00	4.00	22
	Fire Captain	1.00	1.00	75
	Fire Lieutenant	9.00	9.00	73
	Firefighter	21.00	21.00	71
	Paramedic Firefighter	15.00	15.00	71
	Administrative Assistant	1.00	1.00	32
	<i>Total Fire</i>	53.00	53.00	
Traffic				
	Engineering Coordinator	1.00	1.00	6
	Public Works Maintenance Manager	0.05	0.05	7
	Traffic Maintenance Supervisor	1.00	1.00	8
	Traffic Maintenance Specialist	2.00	2.00	51
	Traffic Maintenance Specialist	1.00	1.00	53
	Traffic Maintenance Technician	1.00	1.00	55
	<i>Total Traffic</i>	6.05	6.05	
Street Maintenance				
	Public Works Maintenance Manager	0.45	0.45	7
	Lead Street Maintenance Technician	3.00	3.00	53
	Street Maintenance Technician II	2.00	2.00	55
	Public Works Maintenance Technician III	4.00	4.00	57
	<i>Total Street Maintenance</i>	9.45	9.45	

Appendix

Position Title		2021	2022	Classification
Engineering				
	Public Works Director	0.15	0.15	1
	Engineering Manager	1.00	1.00	4
	Engineer	1.00	1.00	6
	Engineer	2.00	2.00	8
	Administrative Manager	1.00	1.00	10
	Engineering Specialist Supervisor	1.00	1.00	11
	Engineering Specialist	2.00	2.00	52
	Administrative Assistant	1.15	1.15	43
	<i>Total Engineering</i>	9.30	9.30	
Community & Economic Development				
	Community & Economic Development Director	0.75	0.75	2
	Planning Manager	1.00	1.00	7
	Inspector	2.00	2.00	10
	Inspector	1.00	1.00	11
	Community Development Specialist	1.00	1.00	13
	Planner	1.00	1.00	12
	<i>Total Community & Economic Development</i>	6.75	6.75	
Library				
	Library Director	1.00	1.00	5
	Librarian	3.00	3.00	10
	Library Specialist	2.00	2.00	13
	Administrative Assistant	1.00	1.00	43
	Library Technician I	5.00	5.00	43
	Library Technician II	3.00	3.00	44
	<i>Total Library</i>	15.00	15.00	
Recreation				
	Parks and Recreation Director	0.40	0.40	3
	Recreation Manager	1.00	1.00	8
	Recreation Coordinator	2.00	2.00	12
	Recreation Specialist	1.00	1.00	57
	Recreation Specialist	2.00	2.00	43
	Administrative Assistant	0.90	0.90	43
	<i>Total Recreation</i>	7.30	7.30	
Parks Maintenance				
	Parks and Recreation Director	0.40	0.40	3
	Parks Maintenance Manager	0.60	0.60	8
	Lead Parks Maintenance Technician	1.00	1.00	53
	Parks Maintenance Technician II	2.60	2.60	55
	Parks Maintenance Technician III	6.10	6.10	57
	Administrative Assistant	0.65	0.65	43
	<i>Total Parks Maintenance</i>	11.35	11.35	

Position Title		2021	2022	Classification
Water				
	City Manager	0.18	0.18	91
	Public Works Director	0.20	0.20	1
	Utility Systems Manager	0.34	0.34	7
	Utility Systems Supervisor	1.50	1.50	11
	Lead Utility Systems Operator	3.00	3.00	52
	Utility System Program Specialist	0.50	0.50	52
	Utility Systems Operator II	4.83	4.83	54
	Utility Systems Operator III	6.00	6.00	56
	Water Quality & Treatment Specialist	1.02	1.02	51
	Administrative Assistant	0.15	0.15	43
	Office Assistant	1.00	1.00	44
	IT Analyst	0.62	0.62	10
	IT Specialist	0.33	0.33	50
	Engineer	0.67	0.67	6
	<i>Total Water</i>	20.33	20.33	
Sewer				
	City Manager	0.18	0.18	91
	Public Works Director	0.20	0.20	1
	Utility Systems Manager	0.33	0.33	7
	Utility Systems Supervisor	1.17	1.17	11
	Electrician	1.00	1.00	50
	Lead Utility Systems Operator	3.00	3.00	52
	Utility System Program Specialist	0.50	0.50	52
	Utility Systems Operator II	4.83	4.83	54
	Utility Systems Operator III	2.00	2.00	56
	Administrative Assistant	0.15	0.15	43
	Office Assistant	1.00	1.00	44
	IT Specialist	0.34	0.34	50
	Engineer	1.17	1.17	6
	IT Analyst	0.62	0.62	10
	<i>Total Sewer</i>	16.48	16.48	
Filter Plant				
	Public Works Director	0.10	0.10	1
	Engineer	0.17	0.17	6
	Utility Systems Manager	0.33	0.33	7
	Utility Systems Supervisor	0.33	0.33	11
	Water Quality & Treatment Specialist	2.98	2.98	51
	<i>Total Filter Plant</i>	3.91	3.91	

Appendix

Position Title	2021	2022	Classification
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Position Title	2021	2022	Classification
Sanitary/Recycling			
City Manager	0.18	0.18	91
Community Development Director	0.25	0.25	2
Community Development Coordinator	1.00	1.00	8
Inspector	1.00	1.00	12
Fiscal/Utility Support Assistant	1.00	1.00	44
<i>Total Sanitary/Recycling</i>	3.43	3.43	
Storm Water Utility			
City Manager	0.18	0.18	91
Public Works Director	0.20	0.20	1
Parks and Recreation Director	0.20	0.20	3
Engineering Coordinator	1.00	1.00	6
Public Works Maintenance Manager	0.50	0.50	7
Inspector	2.00	2.00	11
Public Works Maintenance Supervisor	1.00	1.00	11
Lead Street Maintenance Technician	1.00	1.00	53
Public Works Maintenance Technician I	3.00	3.00	53
Street Maintenance Technician II	2.00	2.00	55
Public Works Maintenance Technician II	5.00	5.00	55
Public Works Maintenance Technician III	3.00	3.00	57
Utility Systems Operator II	0.33	0.33	54
Parks Maintenance Manager	0.40	0.40	8
Lead Parks Maintenance Technician	1.00	1.00	53
Urban Forestry Tech Lead	1.00	1.00	53
Parks Maintenance Tech II	0.40	0.40	55
Urban Forestry Arborist II	1.00	1.00	55
Urban Forestry Tech II	1.00	1.00	55
Urban Forestry Tech III	1.00	1.00	57
Parks Maintenance Tech III	0.90	0.90	57
Administrative Assistant	0.85	0.85	43
IT Analyst	0.27	0.27	10
IT Specialist	0.33	0.33	50
<i>Total Stormwater Utility</i>	27.55	27.55	
Public Transit			
Public Works Director	0.15	0.15	1
Transit Manager	1.00	1.00	7
Transit Supervisor	2.00	2.00	11
Transit Operator	23.88	23.88	60
Facilities Maintenance Tech	1.00	1.00	57
Administrative Assistant	1.00	1.00	43
Transit Dispatcher	2.00	2.00	32
Office Assistant	1.00	1.00	44
<i>Total Transit</i>	32.03	32.03	

Position Title	2021	2022	Classification
Mint Valley Golf Course			
Golf Maintenance Manager	1.00	1.00	8
Golf Operations Manager	1.00	1.00	8
Golf Maintenance Specialist	1.00	1.00	55
<i>Total Mint Valley Golf Course</i>	3.00	3.00	
Equipment Rental			
Fleet/Facilities Maintenance Manager	0.75	0.75	7
Lead Fleet Maintenance Mechanic	1.00	1.00	50
Fleet Maintenance Mechanic	3.00	3.00	52
Fleet Maintenance Parts Specialist	0.95	0.95	56
Fleet Maintenance Specialist	0.90	0.90	32
<i>Total Equipment Rental</i>	6.60	6.60	
Facility Maintenance			
Fleet/Facilities Maintenance Manager	0.25	0.25	7
Lead Facilities Management Technician	1.00	1.00	51
Facilities Management Technician I	1.00	1.00	52
Facilities Management Assistant	1.00	1.00	58
Fleet Maintenance Specialist	0.15	0.15	32
<i>Total Facility Maintenance</i>	3.40	3.40	
Fire Pension			
City Clerk	0.25	0.25	10
<i>Total Fire Pension</i>	0.25	0.25	
Insurance Reserve			
Human Resources Director	0.20	0.20	3
Safety/Risk Manager	1.00	1.00	10
Human Resources Specialist	0.50	0.50	12
City Clerk	0.50	0.50	10
Deputy City Clerk	0.25	0.25	14
Administrative Assistant	0.50	0.50	32
<i>Total Insurance Reserve</i>	2.95	2.95	
Economic Development Fund			
Economic Development Fund	0.00	0.00	5
<i>Total Economic Development Fund</i>	0.00	0.00	
Downtown Parking Fund			
Administrative Manager	0.15	0.15	8
Police Services Assistant	0.50	0.50	a34
<i>Total Downtown Parking</i>	0.65	0.65	

GRAND TOTAL ALL DEPARTMENTS

343.03

343.03

Appendix

Longview at a Glance



Ideally situated between Seattle and Portland, Oregon, Longview offers residents a comfortable, rural lifestyle with opportunities for year-round recreation. Residents are removed from urban congestion and problems, yet are within an easy drive of urban amenities. Longview is 45 minutes north of Portland and two hours south of the Seattle metropolitan area. Longview, Washington is ideally located for industry and recreation. Situated on the mighty Columbia River,

Longview has excellent port facilities which allow for trade in lumber and other goods. Only one hour separates Longview from the Pacific coast beaches, from Mt. St. Helens and other scenic areas. Visit the city's website at <http://www.mylongview.com> to learn more about Longview.

Economy

- Major Longview Employers (in City Limits)
- St. John Medical Center/PeaceHealth
 - JH Kelly
 - Longview School District
 - Lower Columbia College
 - Safeway
 - City of Longview
 - Community Home Health & Hospice
 - Wal-Mart
 - Kaiser Permanente
 - PNE Corporation
 - Fred Meyer

Other Major Employers

- Cowlitz County
- Foster Farms
- Longview Fibre Company
- NORPAC
- Weyerhaeuser
- RSG Forest Products

Government

Incorporated	1924
Form of Government	Council-Manager
Legal Status	Non-charter Code City
Congressional District	Washington's 3rd
State Legislative Districts	19th
Voter Precincts	22
Number of Registered Voters	23,201

Longview's Demographics

Land Area/Ranking

Land Area: 15.76 Square Miles
 Rank in Size / State of Washington 29/281

Land Use (by area, per 2019 Comprehensive Plan)

Residential
 Single Family 34%
 Multifamily 4%
 Commercial 6%
 Industrial 7%
 Public 20%
 Farm/Forest Land 1%
 Vacant land 28%

Assessed Valuation (AV)

2019 AV \$3,575,298,668

Property Tax Per \$1,000 of AV

City of Longview \$2.64
 Cowlitz County \$1.61
 Port Longview \$0.21
 Longview School District \$2.72
 State School Levy \$2.91

Climate

Average Annual Precipitation 48 inches
 Average Annual Temperature 52.65° F

Population (State of Washington OFM)

1960 23,349
 1970 28,373
 1980 31,052
 1990 31,499
 2000 (Census) 34,660
 2010 (Census) 36,648
 2011 36,730
 2012 36,910
 2013 36,940
 2014 37,040
 2015 37,130
 2016 37,230
 2017 37,510
 2018 37,710
 2019 38,100
 2020 38,350

Age Distribution

(2018 American Community Survey)

Under 5 6.2%
 5-9 6.3%
 10-19 12.2%
 20-34 21.7%
 35-44 13.1%
 45-54 12.9%
 55-64 12.9%
 65-84 12.9%
 85+ 1.8%

Racial Composition

(2018 American Community Survey)

One race 94.3%
 Two or more races 5.7%
 White 76.0%
 Black or African American 3.7%
 American Indian and Alaska Native 1.3%
 Asian 8.3%
 Native Hawaiian & Other
 Pacific Islander 0.7%
 Some other race 4.3%

Appendix

City of Longview Service Statistics

Police

Sworn Officers Authorized 61
 Calls for Service 41,948
 One Station plus new Highlands office to be built in 2021
 Two K-9 Units

Fire

Uniformed Personnel Authorized 52
 Fire Calls for Service 1,275
 Medical Calls for Service (unit responses) 4,039
 Two Stations

Human & Neighborhood Resources

Acres of Parks/Number of Parks Maintained 645/18
 Number of Playgrounds Maintained 23
 Street and Park Trees Maintained 12,187
 Miles of Trails 12
 Community Events Hosted by Recreation 36
 Out-of-School Programs Offered 10
 Special Olympic Sport Activities 9
 Mint Valley Golf Course and Racquet Complex,
 Longview Public Library, Columbia Theatre, Senior Center
 Rental - McClelland, Woman's Club, Elks Building

Utilities

Water:

Comparable household rate per month \$33.24

Regional Water Treatment Plant Capacity:

Mint Farm Plant 17.43 mgd**
 Reservoir Capacities 18.35 mgd**
 Water Services (meters) for Residential, Commercial
 & Industrial 14,020
 2019 Average Daily Consumption 4.70 mgd**
 2019 Longview Consumption 3.90 mgd**
 2019 Beacon Hill Consumption 0.76 mgd**
 2019 Water Mains 214 miles

Sewer:

Comparable household rate per month \$66.14

Regional Sewer Treatment Plant:

Plant Capacity 26.00 mgd**
 2019 Annual Flow - Total 8.63 mgd**
 2019 Annual Flow - Longview 5.00 mgd**
 2019 Sanitary Sewer Mains 152 miles

Storm Water:

Average household rate per month \$14.50

**mgd = million gallons a day

Solid Waste/Recycling:

Average household rate per month \$18.41

Services Provided by Other Governmental Units

Education:

Longview School District #122

Elementary Schools 8
 Middle Schools 3
 High Schools 2

Post Secondary Education:

Lower Columbia College, including in-demand
 degree programs from:
 Grand Canyon University
 Warner Pacific College
 Washington State University-Vancouver
 Western Governors University-Washington

Public Transit:

RiverCities Transit

Public Health:

Cowlitz County Health Department

Flood Protection:

Consolidated Diking District #1

Public Housing:

Longview Housing Authority

Emergency Dispatch/Jail:

Cowlitz County

Medical Facilities:

Peace Health/St. John Medical Center
 Kaiser Permanente'

Private Vocational-Technical Schools:

Stylemasters College

Animal Control:

Humane Society of Cowlitz County

Municipal Court:

Cowlitz County District Court