



RESIDENTIAL PLOT PLAN

Community and Economic Development Department | Phone 360.442.5086
Public Works and Engineering Department | Phone 360.442.5200
1525 Broadway, P.O. Box 128, Longview, WA, 98632

RESIDENTIAL PLOT PLAN GENERAL REQUIREMENTS

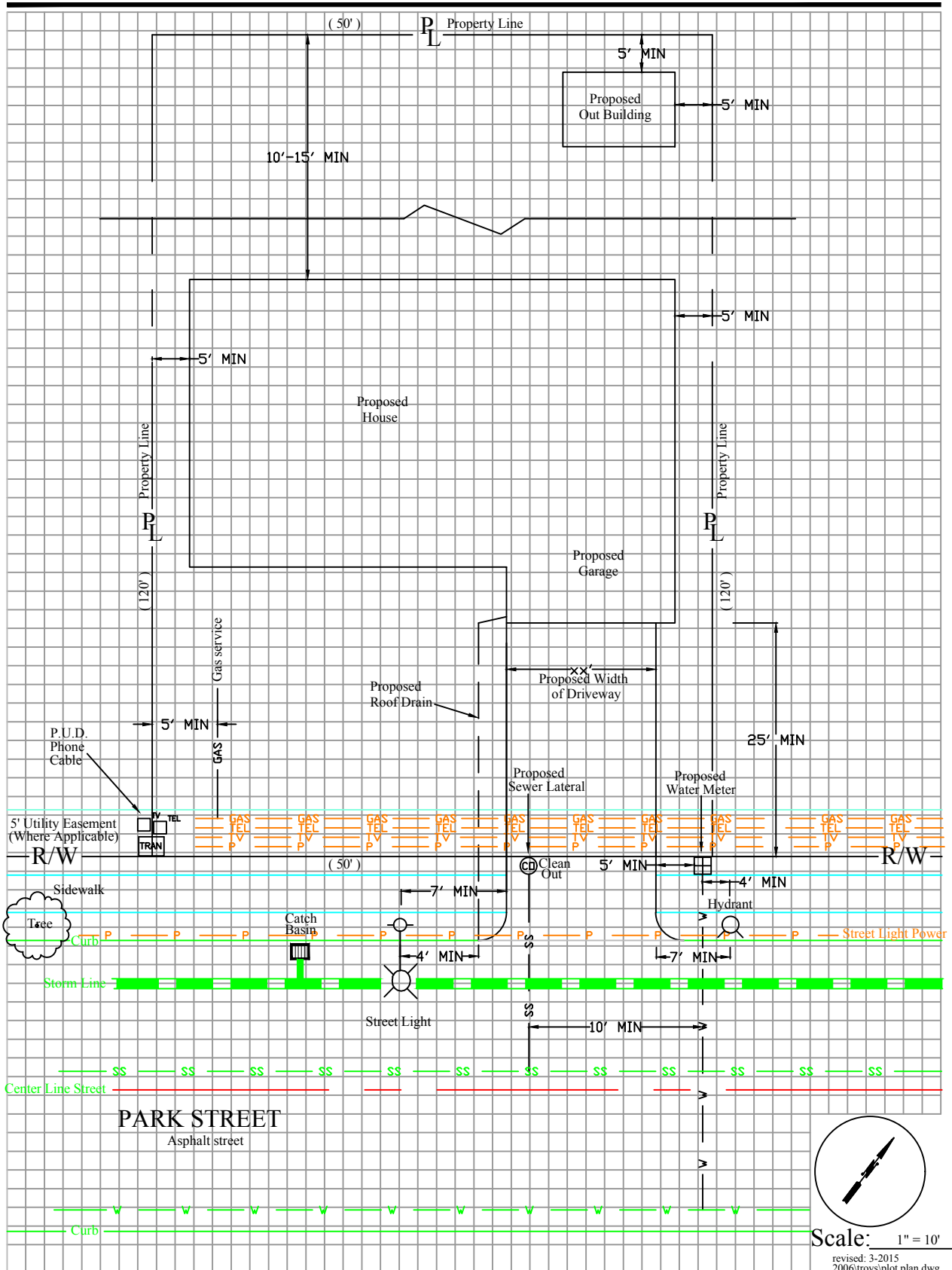
Many different permits require a plot plan (sometimes called a “site” plan), which is a detailed and accurate map of the project’s property. A complete and accurate plot plan is important to avoid delays in the review and approval of your project. A complete plot plan will include all the site features and information (depending on your site, of course) listed below. **Attached to this sheet are typical plot plan examples.**

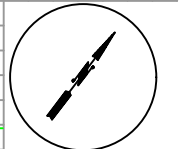
1. The property owner’s **name** and **phone number**, the property’s **legal description** (plat, lot, block), and the **site’s address**.
2. The map **scale** whenever possible. A scale of 1” = 20’ is typical, but others 1/8” = 1’ for example, is also acceptable.
3. A **north arrow** indicating the northerly direction.
4. All **property lines**, all **right-of-ways**, all **easements** (utilities, access, etc.), and site **dimensions**. Show the **distances** between buildings, and from buildings to all property lines.
5. All **streets** and **alleys**, with **street names**. Show all **existing and/or proposed driveways**. Include surface types (asphalt, concrete, chipseal, gravel) and driveway width at curb and right-of-way.
6. Identify each building by its use (garage, residence, etc.). Include **decks**, **retaining walls**, and the like.
7. Show clear distinction between the **existing** building & driveways and any **proposed addition/changes**. Show all **curbs**, **sidewalks** and **drainage facilities**. Also show any **buildings to be demolished**.
8. **Show all power poles, fire hydrants, trees, shrubs, landscaping, mail boxes, water meters, catch basins, sewer laterals, transformers, roof drains, vaults, utility pedestals, street lights (water, sewer, gas, power, phone and cable locations, and any other above ground utilities/features.**
9. For **utility locates**, call **811** to have utility owners locate underground facilities.
10. Show method of **storm water disposal** including roof run-off and slope of large paved areas.
11. All **surface water (creeks, sloughs, drainage ditches, etc.)** on or adjacent to the property.

Residential Plot Plan

Owner/Applicant: John & Jane Doe Phone Number: (360) 555-1234
 Legal Description: Lot: 5 Block: 8 Project Address: 1234 Park Street
 Plat: Longview #3 Parcel Number: 05324

Project Description: (new house, replace driveway, new sidewalk, new garage, new water service, new sewer service, etc.) Building New house w/ attached garage, new driveway, new water service, new sewer service, new sidewalk, new garden shed (10 x 12)




Scale: 1" = 10'
revised: 3-2015
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RESIDENTIAL PLOT PLAN

Owner/Applicant: _____ Daytime Phone Number: _____

Project Address: _____, Longview, WA

Legal Descr: Lot # _____ Block # _____ Plat _____ Parcel # _____

Project Description (eg.,Construct new house, addition to house, new garage, shed, fence, etc.):

