



Financial Assistance Application

Longview Parks & Recreation provides 75% scholarships to youth, ages 18 & under for programs & activities. Scholarships are based on income and family size. Scholarships help make our programs & activities more accessible to the community and can be used to reduce the cost of out-of-school programs and qualifying youth programs. Scholarships are only available to City of Longview residents. Please answer all questions completely. All information will be confidential.

Applications must include - Please allow up to one week for processing:

1. Complete application.
2. Proof of Residency – name and address (ex: copy of driver license, or utility bill).
3. Acceptable forms of income verification can include all or some of the following. Be sure to include all income received for anyone living inside the home.
 - a. Nutrition Services Award letter for Free/Reduced Lunch from Longview School District.

OR

 - b. Paycheck stubs (1 month total) – if applicable
 - c. TANF/SSI letter with amount of benefits – if applicable
 - d. Completed tax return from previous year – if applicable

Use the checklist above and upon completion; please email, drop-off or mail to:
 Longview Recreation, 2920 Douglas Street, Longview, WA 98632 OR rec@mylongview.com

Information for Head of Household Requesting Assistance:

Name: _____ **Date:** _____

Address: _____ **City/St:** _____

Phone: (home) _____ **(work):** _____ **(cell):** _____

Total household monthly gross income: _____ **Are you employed? Yes or No**
(ex: Paycheck, 1040 Tax Form, Child Support, TANF/SSI Statement – (combine all income received monthly)

Number of people in household: _____ **Employer:** _____

Please note: If you have a complete lack of income, no address or other special circumstance, please describe your situation on a separate piece of paper.

Please list all members of your household below.

Name	Special Needs?	Birthdate	Age	M/F
	Yes/No			M/F
	Yes/No			M/F
	Yes/No			M/F
	Yes/No			M/F
	Yes/No			M/F

I have verified that the above information is complete and correct and further understand that falsifying information on this form is just cause for removal from the program. I understand that this information is being given for the receipt of fee reductions; that the City may verify information on the application; and that deliberate misrepresentation of the information may subject me to prosecution.

Signature

Date

Financial Assistance Guidelines

Program limited to use by qualifying youth:

Longview Parks & Recreation follows the Longview School District Free & Reduce Meals guidelines. Families who qualify for the Washington Basic Food program automatically qualify for free school meals.

In order to qualify, you must attach your Longview School District Nutrition Services Award letter, OR proof of household's monthly gross income. You must attach paperwork which validates your income, i.e. tax form from the most recent year (plus current pay stub) or TANF/SSI Statement (no additional pay stub is required). Please include any income received from child support as well.

Scholarship assistance will be determined by Longview Parks and Recreation Staff, on a case-by-case basis. Limited scholarships are available for programs and will be issued on a first-come, first-served basis.

Income Limits

Household	75%
1	\$1,872
2	\$2,538
3	\$3,204
4	\$3,870
5	\$4,536
6	\$5,202
7	\$5,868
8	\$6,534

List activities you are applying for assistance for below:

***REGULAR ATTENDANCE IS REQUIRED TO RETAIN SCHOLARSHIP**

Child's Name	Activity Name	Fee

How will you provide for your financial portion (25%) of regular fee? Cash Check Visa/MC

OFFICE USE ONLY		
Date Received:	Residency Verified:	Income Verified:
Approved by:		
Applicant Notified:	Amt. Approved:	Amt. Pd. By Applicant: